



## Nomination Form

Nominations close 5.00 pm on Friday, 23 February 2018

### The Award

The Bathurst Macquarie Heritage Medal is a prestigious annually awarded prize acknowledging the significant contribution of an individual to the protection, enhancement or promotion of Australia's heritage; **where heritage refers to natural, built, social, or cultural heritage.**

The nomination and selection process and the award ceremony for the Bathurst Macquarie Heritage Medal focus national attention on the important role heritage plays in shaping our cultural identity in a national and international context. It is through contributions such as those acknowledged by this Award that we continue to uncover the complexities of our past, share our heritage through new mediums, and revitalise our national sense-of-self.

### Eligibility Criteria

The Bathurst Macquarie Heritage Medal is awarded on merit. It is a prestigious heritage award, gifted to an individual who has:

- Demonstrated commitment to protecting, promoting or enhancing the value of Australia's heritage that goes beyond their day to day role
- Made a lasting contribution to Australia's natural, built, social and/or cultural heritage
- Positively influenced the value of Australia's heritage on a national or international level

Nominees should have:

- Made an impact on or be a positive influence on the value of Australia's heritage
- Personal integrity

PMB 17 Bathurst NSW 2795  
nominations@bmhmedal.com.au  
www.bmhmedal.com.au  
02 6333 6111 (Office of the Mayor, Bathurst Regional Council)



## 2018 NOMINEES:

- Do not need to be currently working in or wholly focused on the heritage or history field to be eligible for this award
- Should ordinarily be permanent residents of Australia
- Must agree to be included in the nomination process Media provisions:

A high-resolution image of the nominee is requested to be included as part of the nomination for the Medal. Shortlisted nominees will be requested to supply a one minute video. These items will be used to promote the Medal on a range of media channels (print, online, TV) and in the Award's media kit. In providing these items the nominee agrees to them being used across a broad range of media to promote the Bathurst Macquarie Heritage Medal and their involvement in the nomination process.

**Nominations close: 5.00 pm AEST Friday, 23 February 2018.**

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## Frequently Asked Questions

### What does the winner receive?

The winner receives a bursary of \$25,000 with the aim that these funds would be used to further their work in promoting and protecting Australia's heritage.

### What are the winner's responsibilities?

Two speaking engagements with nationally recognised organisations will be arranged for the winner during their Medal award year.

In addition to these two speaking engagements the Medal winner must make themselves available to give an address at the following year's Medal award ceremony in Bathurst.

In agreeing to be nominated each nominee agrees to meet these speaking engagements in the event that they win the Medal.

### When do nominations close?

Nominations for the 2018 Bathurst Macquarie Heritage Medal close 5.00 pm Friday 23 February 2018.

### How do you prepare a nomination?

When filling out the nomination form, it is important to provide specific examples of how the nominee's contribution(s) to protecting, promoting or enhancing Australia's heritage has been outstanding.

In addition to providing a list of appointments or positions held by the nominee, it is helpful to include examples that best show how the nominee has gone above and beyond what could be reasonably expected of someone in their efforts to protect, promote or enhance Australia's heritage. In preparing the nomination, time should be devoted to considering why you think the nominee's service and achievements are outstanding and worthy of recognition through the Frequently Asked Questions: Awarding of the Bathurst Macquarie Heritage Medal.

### Does the nominee need to know they are being nominated?

Yes, the nominee must agree to be nominated, with their signature providing proof of agreement on the nomination form.

### Is it necessary to provide referees?

Yes, the names and address of individuals who would be in a position to comment directly on the nominee's service should be provided. As a general guide, about four referees are required for each nomination.

### Is it necessary for the nominee to provide the requested one-minute video profile?

Yes, a condition of nomination is the nominee's provision of a one-minute video highlighting their relevant work with some pertinent personal and professional details also included.

### Are nominations confidential?

All nominations are strictly confidential and the information provided will be used only to assist the Selection Committee in considering the merits of the nomination.

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### **How long does it take for nominations to be considered?**

The Selection Committee processes all nominations in order of receipt.

Following receipt, each nomination is thoroughly researched and referees are contacted. When all relevant information has been obtained, the nomination is submitted to the Selection Committee for consideration. This process can take about 6 weeks.

### **How are recipients told of their award?**

Recipients are advised in writing of their award of the Medal. The name of the successful nominee is published each year in early May to commemorate Governor Lachlan Macquarie's proclamation of Bathurst as a settlement in 1815.

### **Are nominators advised of the progress of their nomination?**

Nominators and nominees are advised of the outcome of their nomination approximately one week prior to the official publication of the Award details.

### **More information or help**

Web: [www.bmhmedal.com.au](http://www.bmhmedal.com.au)

Email: [nominations@bmhmedal.com.au](mailto:nominations@bmhmedal.com.au)

Phone: (02) 6333 6205

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Bathurst Regional Council

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## Nomination Checklist

- Nominee has been informed of nomination and has signed agreement to be nominated
- Nomination form has been signed and wholly completed
- All relevant reference materials are included in submission
- Provide a high resolution image of the nominee (jpeg file format min 1Mb)
- Nomination form, supporting documents and high resolution image have been submitted prior to closing date
  
- PLEASE NOTE: Shortlisted nominees will be requested to supply a one minute video for inclusion in the awards presentation night. A brief for the video will be provided at the time of advice regarding shortlisting

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## NOMINEE

(the person being nominated for award)

Please ensure all sections marked with asterisks (\*) are completed.

\* Title \_\_\_\_\_ Male  Female

\* Given Names \_\_\_\_\_ \*Surname \_\_\_\_\_

\* Postal Address \_\_\_\_\_

Suburb/Town \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Position / Title \_\_\_\_\_

Organisation / Business Address \_\_\_\_\_

Suburb/Town \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Home No. (incl area code) \_\_\_\_\_ Mobile No. \_\_\_\_\_

Business No \_\_\_\_\_

E-mail Address \_\_\_\_\_

\*Is the nominee ordinarily a permanent resident of Australia Y  N

\* Date of Birth \_\_\_\_\_

\* Place of Birth \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

\* Nominee agrees to be nominated: \_\_\_\_\_

I, (please print name) \_\_\_\_\_ agree to be nominated for the Bathurst Macquarie Heritage Medal and to abide by the rules and conditions of the Medal nomination criteria and the responsibilities placed upon the winner should that be me.

Signature: \_\_\_\_\_



**Details of previous honours and awards**

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**Has the nominee previously received an award recognising their contribution(s) to Australia's heritage?**

Yes       No

**If yes, please provide date and details of the award**

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## NOMINATOR (person submitting nomination)

Please ensure all sections marked with Asterisks (\*) are completed.

\* Title \_\_\_\_\_ Male  Female

\* Given Names \_\_\_\_\_ \*Surname \_\_\_\_\_

\* Postal Address \_\_\_\_\_

Suburb/Town \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Position / Title \_\_\_\_\_

Organisation / Business Address \_\_\_\_\_

Suburb/Town \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Home No. (incl area code) \_\_\_\_\_ Mobile No. \_\_\_\_\_

Business No \_\_\_\_\_

E-mail Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Upon completion of this nomination form, please sign and forward to:

**Postal address:**

The Bathurst Macquarie Heritage Medal  
Office of the Mayor  
Bathurst Regional Council  
PMB 17  
Bathurst NSW 2795

**Email address:**

[nominations@bmhmedal.com.au](mailto:nominations@bmhmedal.com.au)

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## ADDRESSING THE CRITERIA

In this section space has been provided for you to detail how the nominee has made a significant contribution to protect, promote or enhance the value of Australia's heritage, including activities undertaken, relevant dates of activities or service. Please include a statement in your own words (approximately 500) noting why you believe the person should be recognised with this award of national significance.

The criteria noted below must be addressed in your nomination details:

**Criterion 1: Demonstrated commitment to protecting, promoting or enhancing the value of Australia's heritage beyond their day to day role**

**Criterion 2: Made a lasting contribution to Australia's natural, built, social and/or cultural heritage**

**Criterion 3: Positive influence on the real and perceived value of Australia's heritage on a national or international level**

The selection panel will also give consideration to the following in assessing and comparing nominations against the above criteria, and you may wish to ensure these points are covered in the nomination:

- Personal, academic and professional achievements
- Contribution in the relevant field (how has the nominee 'put back' into their field to benefit others)
- Demonstrated leadership, innovation and creativity
- Personal interests and community involvement
- Future goals and likely impact
- Previous awards and recognition
- Availability and commitment to promote Australia's heritage through the year following the winner's appointment

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## REFEREES

Details of referees who are able to make direct comment on the contribution/activities undertaken by the person you are nominating.

### Referee 1

\* Title \_\_\_\_\_ Male  Female

\* Given Names \_\_\_\_\_ \*Surname \_\_\_\_\_

\* Postal Address \_\_\_\_\_

Suburb/Town \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Position / Title \_\_\_\_\_

Organisation / Business Address \_\_\_\_\_

Suburb/Town \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Home No. \_\_\_\_\_  
(incl area code) \_\_\_\_\_ Mobile No. \_\_\_\_\_

Business No. \_\_\_\_\_

E-mail Address \_\_\_\_\_



## Referee 2

\* Title \_\_\_\_\_

Male

Female

\* Given Names \_\_\_\_\_

\*Surname \_\_\_\_\_

\* Postal Address \_\_\_\_\_

Suburb/Town \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Position / Title \_\_\_\_\_

Organisation / Business Address \_\_\_\_\_

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### Referee 3

\* Title \_\_\_\_\_ Male  Female

\* Given Names \_\_\_\_\_ \*Surname \_\_\_\_\_

\* Postal Address \_\_\_\_\_

Suburb/Town \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Position / Title \_\_\_\_\_

Organisation / Business Address \_\_\_\_\_

Suburb/Town \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Home No. \_\_\_\_\_  
(incl area code) \_\_\_\_\_ Mobile No. \_\_\_\_\_

Business No. \_\_\_\_\_

E-mail Address \_\_\_\_\_

If there is insufficient space please provide additional information on separate page/s and attach to this information form.

